



APPROVED

minutes of the Senate meeting of
Nicolae Testemitanu SUMPh
no. 7/15 of 18.10.2017

REGULATION

on the organization and conduct of the Graduation Examination for integrated higher education in the study program 0916.1 Pharmacy, at Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova

I. GENERAL PROVISIONS

1. This Regulation is drawn up on the basis of:
 - ◆ Education Code no.152 of July 17, 2014;
 - ◆ University Charter;
 - ◆ Regulation on the organization of the graduation examination for integrated higher education Nicolae Testemitanu SUMPh of the Republic of Moldova, approved at the Senate meeting no. 1/8 of 06.04.2017.
2. The Regulation sets up general rules on the organization and conduct of the graduation examination for integrated higher education in Pharmacy (hereinafter graduation exam) at Nicolae Testemitanu State University of Medicine and Pharmacy (hereinafter University) and reflects the basic requirements for conducting graduation exam in the fields of pharmacy training.
3. The university studies at the Faculty of Pharmacy are completed by the graduation exam, which aims to validate the professional knowledge of the graduates.
4. The evaluation of the knowledge of the Faculty of Pharmacy graduates for obtaining the qualification of pharmacist, is carried out on the basis of a complex exam "Pharmacy", which includes the assessment of basic and specialized knowledge, absolutely necessary for the professional activity of future specialists.
5. The complex "Pharmacy" Graduation Exam takes place in the presence of the Graduation Examination Board and includes three stages:
 - a) graduation thesis defense
 - b) written test – control-test
 - c) oral test
6. The schedule of the Graduation Exam (terms and duration) is drawn up by order of the Rector of the University.
7. The schedule of the stages is drawn up by the Dean's Office of the Faculty of Pharmacy.



8. The answering algorithm and the manner of conducting the Graduation Exam will be announced to the graduates at least 6 months before its start.
9. The participation of the students in the Graduation Exam is conditioned by the fulfillment of the Study Plan and Programs and the passing of all the exams from the 5 years of studies.
10. In case of non-admission, absence or failure (negative grade) of the Graduation Exam, the student is expelled from the Faculty with the issuance of the corresponding certificate and has the right to repeat the stage after one year (during the Graduation Exam period) in the manner established by this Regulation;
11. The results in stages of the Graduation Exam will be announced to students on the day of the exam, strictly after the development and approval in the established manner of the minutes of the Graduation Examination Board.
12. In case of appealing of the grade obtained, the President of the board has the right to set up a new re-examination board on the same day, consisting of 4-6 persons, excluding previous examiners.

II. COMPOSITION OF THE EXAMINATION BOARD, FUNCTIONS AND CONDUCT OF THE ACTIVITY

13. The graduation exam is taken in the presence of the Examination Board for the study program 0916.1 Pharmacy.
14. The president of the Graduation Examination Board, the vice-presidents and members of the board, as well as the examiners shall be appointed by order of the Rector of the University.
15. In its activity, the Commission is guided by the provisions of this Regulation, the schedule of the State Examination as well as the corresponding normative acts approved by the Ministry of Education, Culture and Research and the Ministry of Health, Labor and Social Protection.
16. A competent person with extensive experience in the pharmaceutical field, who works in a scientific research institution in the field of pharmacy or among the professors of the University, who are not trained in the teaching process at the university cycle, is appointed as the president of the graduation board.
17. The vice-president of the Examination Board is the Dean of the Faculty of Pharmacy;
18. The State Board includes the vice-dean of the Faculty of Pharmacy, university professors, heads of departments, lecturers, heads of studies, representatives of the Didactic and Academic Management Department.



19. The decisions of the Examination Board on the award of the appropriate qualification in the specialty and the issuance of the higher education diploma are taken with the majority of votes and with the presence at the meeting of a minimum of 2/3 of the members. In the event of a tie, the vote of the President of the Board shall be decisive.
20. The Minutes of the Examination Board shall be kept in the archives of the University.
21. The report on the work of the Examination Board with the respective recommendations and proposals is approved at the Meeting of the Faculty of Pharmacy Council.

III. CONDUCT OF THE GRADUATION EXAMINATION

22. The Graduation Exam is held in accordance with the procedure established by the Council of the Faculty of Pharmacy, and the assessment of knowledge is carried out in three stages:
 - a) graduation thesis defense
 - b) written test – control-test
 - c) oral test
23. The defense of the licentiate thesis is organized in accordance with the Regulation on the development and defense of the licentiate thesis at Nicolae Testemitanu SUMPh.
24. The written test consists of a grid test in the subject and specialized bibliography. The control-test is organized within the Graduation Exam according to the schedule drawn up by the Dean's Office of the Faculty of Pharmacy;
25. The subject and bibliography of the written test are published by posting at the Dean's Office of the Faculty of Pharmacy.
26. The subject of the written test includes aspects from the disciplines of Pharmacology, Clinical Pharmacy, Pharmaceutical Technology, Pharmaceutical Chemistry, Drug Control, Pharmacognosy, Pharmaceutical Management and Legislation, Social Pharmacy;
27. The tests are developed by specialists from the profile departments, they are approved by the Decision of the Council of the Faculty of Pharmacy, at least 4 months before the date of the graduation exam.
28. Each profile department develops 300 tests, of which 120 with simple-choice (with one correct answer) and 180 with multiple-choice (with two, three or four correct answers out of five possible answers).
29. The tests developed can be both from the database made available to students and tests at first sight.
30. The test books on variants are developed by the TestEditor program (each version



- includes 100 tests, of which 40 with single-choice and 60 with multiple-choice), printed at the University Printing House and distributed to the Supervisory Commissions on the day of the written test, 30 minutes before the start of the test.
31. 3 days before the date of the written test, the distribution of students in the halls is displayed at the Dean's Office of the Faculty of Pharmacy.
 32. Students must be present in the hall where they were assigned 30 minutes before the time announced for the start of the exam.
 33. Students must have with him a valid ID card, student card and black or dark blue pen or felt-tip pen.
 34. It is not allowed to enter the exam with mobile phones or other devices for listening, recording, transmitting, etc.
 35. Students must carefully complete the grids in order to prevent completion errors, and if necessary they can request a new white grid, being necessary to fill in again all the correct data and answers, until the expiration of the exam time.
 36. The conduct of the written test is supervised by the members of the Graduation Board, distributed in the halls, who are responsible for the proper conduct of the written test, in accordance with the provisions of this Regulation, in the hall where they were assigned: verify the identity of the candidates at the entrance to the hall, organize their distribution in the hall, process the instructions for completing the grids, communicate the procedure for submitting appeals, supervise the actual conduct of the written test, including disciplinary, decides to replace and cancel the wrong grids, gather the completed grids of students.
 37. The duration of the written test in the graduation exam is 2 hours.
 38. Upon expiration of the time allotted for the test, students submit the paper.
 39. The control of the exam sheets is done by scanning, with the help of the TestCorector program, according to an established algorithm.
 40. Students' knowledge is assessed with grades from 1 to 10; the minimum passing grade for the test is 5.
 41. The results of the written test are published by posting at the Dean's Office of the Faculty of Pharmacy;
 42. After posting the results, students have 24 hours to appeal the grade obtained.
 43. Any appeal shall be addressed in writing to the Examination Board and submitted to the Dean's Office of the Faculty of Pharmacy.



44. Replies to appeals shall be issued within 24 hours of the expiry of the time limit for appeal.
45. The oral test (interview) is organized within the Graduation Exam according to the set up schedule.
46. The methodology and algorithm of assessment are discussed by the Commission for Quality Assurance and Curricular Assessment in Pharmacy, being subsequently approved by the Council of the Faculty of Pharmacy (annex 1).
47. The subject and bibliography for the oral test are published by posting at the Dean's Office of the Faculty of Pharmacy, at least 4 months before the date of the graduation exam.
48. The oral test is held in the presence of the members of the Graduation Board.
49. The examination card for the oral test will contain a medicinal substance in the pharmaceutical form authorized in the Republic of Moldova.
50. The student answers the questions in the card according to an Algorithm, developed by specialists from the profile departments, discussed at the Commission for Quality Assurance and Curricular Assessment in Pharmacy and approved by the Council of the Faculty of Pharmacy.
51. Assessment of students in the oral test:
 - ✓ students' knowledge is assessed with grades from 1 to 10 by each member of the Examination Board;
 - ✓ the final grade is the arithmetic average of the grades of each member of the Graduation Board;
 - ✓ the minimum passing grade is 5;
52. The place and time of the oral examination shall be published by post at least 3 days before the date of the test.
53. Students must be present at the exam site at the scheduled time and enter the exam on the basis of a valid identity card.
54. The oral test is conducted in the Romanian language.
55. It is not allowed to enter the oral test with printed bibliographic material, mobile phones and other electronic devices of transport and transmission of information.
56. The oral test involves the answering on the topics from the posted subject.
57. The results of the oral test are published by posting at the Dean's Office of the Faculty of Pharmacy.
58. After posting the results, students have 24 hours to appeal the grade obtained.



59. Any appeal shall be addressed in writing to the Examination Board and shall be submitted to the Dean's Office of the Faculty of Pharmacy.
60. Replies to appeals shall be issued within 24 hours of the expiry of the time limit for appeal.

IV. FINAL PROVISIONS

61. The Regulation of the Graduation Examination enters into force on the date of its approval by the Decision of the Faculty of Pharmacy Council.
62. The Regulation of the Graduation Examination can be modified by the Decision of the Faculty of Pharmacy Council.
63. The Bureau of the Council is required to make the Graduation Regulation public.

Coordinated:

Vice-rector for Quality Assurance
and Integration in Education

Olga Cernetchii

Head of Didactic and Academic
Management Department

Silvia Stratulat

Head of Academic Quality
Management Unit

Stela Adauji

Dean of the Faculty of Pharmacy

Nicolae Ciobanu

Head of Law Department

Tatiana Novac