



Translation from Romanian into English

APPROVED
minutes of the Senate meeting
of Nicolae Testemitanu University
no. 7/17 of 18.10.2017

REGULATION
on the granting of scholarships and other forms of material support
at Nicolae Testemitanu State University of Medicine and Pharmacy
of the Republic of Moldova

I. GENERAL PROVISIONS

1. These Regulation (hereinafter - Regulation) sets up the terms and conditions for granting of scholarships and other forms of material support to bachelor's, master's, integrated, doctoral students and residents studying at Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova (hereinafter - University)
2. The regulation is developed based on:
 - ◆ Education Code no. 152 of 17.07.2014;
 - ◆ Government Decision no. 1009 of 01.09.2006 *"Regarding the amounts of scholarships, other forms of social aid for students from higher education institutions, students from vocational education institutions and those studying in postgraduate education"*;
 - ◆ Government Decision no 1007 of 10.12.2014 *"For the approval of the Regulation on the organization of higher doctoral studies"*;
 - ◆ Decree of the President of the Republic of Moldova no. 1641-III of 17.01.2004 regarding the establishment of scholarships of the President of the Republic of Moldova;
 - ◆ University Charter registered with the Ministry of Justice of the Republic of Moldova no. 5936 of 08.10.2015;
 - ◆ The regulation on the organization of studies in higher education, based on the National Study Credit System in the "Nicolae Testemitanu" State University of Medicine and Pharmacy from the Republic of Moldova (Decision of the Senate no. 1/8 of 04/06/2017);
 - ◆ Regulation on the conditions for occupying places with budget funding at Public Institution Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova (Decision of the Senate no. 2/5 of 15.04.2014).
3. The granting of scholarships from the state budget represents a form of material support aimed at both social protection and the stimulation of students, master's students, doctoral students and residents who show progress
4. The university grants the following types of scholarships from the state budget:
 - ◆ merit scholarships;



- ◆ study scholarships;
 - ◆ individual doctorate scholarships
 - ◆ social scholarships;
5. Scholarships are granted within the limits of the scholarship fund allocated from the state budget, established in accordance with the legislation in force.
 6. The amount and limit of scholarships granted to students, master's students, doctoral students, and residents of the University is established by the Government, depending on the total number of them, who study with budget funding.
 7. Within the established limit, students of the first cycle, students in integrated higher studies, admitted to studies with budget funding and those admitted on a contract basis, with the payment of the tuition fee, who complete them in full, within the established terms, the education plan for one semester/year of studies, obtain passing grades and the set number of credits: 30 for one semester and 60 for one year of studies, can apply for scholarships from the state budget.
 8. When establishing the limit for granting scholarships from the places with budget funding, the University reserved places for students who did not pass the examination session within the established terms for reasons of illness, if these are documented and in cases of mobility. These places are distributed after the first re-examination session, in compliance with the provisions of the regulations approved in the manner set up by the University.
 9. Merit scholarships are established once a year, depending on the academic results of students of the first cycle and those who are in integrated higher studies in the summer session, starting on September 1 of the new academic year.
 10. Scholarships financed from the state budget are distributed proportionally by faculties, by years of study and specialties/study programs.
 11. Study scholarships and social scholarships are established twice a year, depending on the academic results of first-cycle students and those who are in integrated higher studies in the summer and winter sessions, starting on the first of the month following the session of examination.
 12. The social scholarship is granted to students of the first cycle and those who are integrated higher studies upon request, depending on the financial situation of the candidate.
 13. The selection of scholarship candidates is carried out within the faculties of the University. In order to ensure the transparency of this process, representatives of the Association of Students and Residents (ASR) will be involved in drawing up the lists of candidates for scholarships financed from the state budget.
 14. Granting of scholarships is carried out by order of the rector of the University, based on the proposals of the dean of the faculty.
 15. Scholarships financed from the state budget are paid monthly until the completion of the program, to bachelor's and integrated higher education students, except for the summer vacation.

16. Students involved in mobility programs, approved by the University Senate, benefit from scholarships. Students involved in mobility programs with financial coverage in the form of grants, which also include the scholarship, cannot benefit from scholarships.
17. The payment of scholarships financed from the state budget is interrupted from the month following the month in which the student's expulsion order was signed.
18. The University management can grant social and nominal scholarships (Nicolae Testemitanu State University of Medicine and Pharmacy scholarship, the Senate scholarship and the "70th anniversary of Nicolae Testemitanu State University of Medicine and Pharmacy, and scholarships of some organizations, etc.), which consist of means derived from the provision of paid services and other auxiliary activities, from sponsorships and donations of natural and legal persons, including from abroad.
19. The right to the individual scholarship of the full-time doctoral student is realized from the date of enrolment.
20. If the doctoral student enrolled in the full-time form is employed as a university assistant with 25% of the didactic work load, the student also benefits from an individual scholarship.
21. The doctoral student cannot benefit from the individual doctoral scholarship during the grace period offered for a maximum of 2 years, if he fails to complete the thesis within the term established according to the doctoral higher studies contract.

II. MERIT SCHOLARSHIPS

22. The following types of merit scholarships financed from the state budget can be granted at the University:
 - ◆ Scholarship of the Republic;
 - ◆ Government Scholarship;
 - ◆ President's Scholarship;
 - ◆ Nominal scholarship by field (for higher doctoral studies).
23. The lists of candidates for merit scholarships are approved annually by a Government decision (in the case of the Scholarship of the President of the Republic of Moldova - by the Decree of the President of the Republic of Moldova), upon the proposal of the Ministry of Education, Culture and Research based on the approach of the University Senate or the Scientific Council of the Consortium.
24. Merit scholarships are established annually as follows:
 - ◆ starting with the V semester – for bachelor's students, cycle I;
 - ◆ in the last two years of studies – for students who are completing bachelor's and integrated higher studies.
25. University students, who obtained in the previous year of studies an average of grades not lower than 9, in the summer session, participate in scientific research activities, conferences, competitions, etc., can apply for merit scholarships.
26. Candidates for the merit scholarship are proposed to the University Senate by the Faculty Councils, and to the Scientific Council of the Consortium by the Council of the Doctoral School of Medical Sciences.



- ◆ Bachelor and integrated higher education students, candidates for the merit scholarship, will complete and present, in order to participate in the selection contest, a file, which will contain the following:
 - ◆ curriculum vitae, which will necessarily include the most relevant extracurricular activities during university studies, the area of interests, skills and competencies;
 - ◆ the extract from the transcript approved by the dean of the faculty, indicating the average grade for each semester, including the last session;
 - ◆ letter of recommendation from the Faculty Council/Doctoral School Council (excerpt from the minutes);
 - ◆ letter of recommendation from the University Senate/Scientific Council of the Consortium (excerpt from the minutes);
 - ◆ copies of the most relevant materials during the studies, certifying the participation in scientific conferences and seminars, competitions, Olympiads, etc.;
 - ◆ the list of scientific publications with complete bibliographic data and copies of publications from the last two years of studies;
 - ◆ for doctoral students, the list of publications during the entire period of studies, patents and copies of documents, attesting to active participation in scientific forums;
 - ◆ other relevant materials.
- 27. The list of candidates for merit scholarships is approved by order of the rector, upon the recommendation of the Senate.
- 28. Candidate files for merit scholarships, with the exception of the Senate Scholarship, will be submitted to the Ministry of Education, Culture and Research within no more than ten days after the end of the summer session, accompanied by a letter signed by the rector of the University and a copy of the recommendation of the University Senate /Scientific Council of the Consortium (excerpt from the minutes of the meeting of the Senate/Scientific Council of the Consortium regarding the approval of scholarship candidates and their list). The files of doctoral students will be presented in accordance with the methodology approved by the Ministry of Education, Culture and Research.
- 29. The files accepted for the competition will be examined within the Ministry of Education, Culture and Research.
- 30. The payment of merit scholarships, with the exception of the Scholarship of the President of the Republic of Moldova, is made within the limits of the budget allocations approved for this purpose and in the manner established by the Government. The Scholarship of the President of the Republic of Moldova is planned and paid by the Ministry of Education, Culture and Research.
- 31. The cancellation of the Republic Scholarship, the Government Scholarship and the "Gaudeamus" Scholarship, in case of necessity, is carried out by Government decision, upon the proposal of the University Senate, confirmed by the Ministry of Education, Culture and Research. The cancellation of the Scholarship of the President of the Republic of Moldova is done by Presidential Decree.



32. The Senate Scholarship is a monthly allowance granted every semester to undergraduate and integrated students with outstanding academic, scientific and extracurricular achievements, from the University's own resources. The amount of this scholarship is determined by the University Senate.
33. Students who benefit from a merit scholarship cannot apply for a scholarship during that period.

III. GRANTING OF THE STUDY SCHOLARSHIP

34. The scholarship is granted to undergraduate and integrated higher education students, who have passed the examination session within the established terms, according to the approved timetable, depending on the academic results obtained.
35. The list of students, candidates for the scholarship, is drawn up by the faculty for each program and year of study, respecting the amount and limit established by the Government of the number of students in each academic group and confirmed by the Faculty Council in the first month after the end of the session examination. The decision of the Faculty Council is approved by order of the rector of the University.
36. The list of students who are granted scholarships is compiled in descending order of the average grades obtained in the previous examination session (semester average) until the number of approved scholarships is reached. For students admitted to the first year, the list is compiled in descending order of the entrance examination average.
37. The average of the grades obtained in the previous examination session (semester average) will be calculated based on the grades for the course units/modules provided in the education plan for the respective session (semester), including the grades from the internships, with the exception of optional courses (at choice).
38. In case of coincidence of the grade point average, the following factors will be taken into account: the grade point average of the course units/specialist modules, the student's attendance, participation in extracurricular activities within the University, material situation, participation in voluntary activities, confirmed by supporting documents.
39. If the conditions presented in the previous point also coincide, priority will be given to students originating from rural areas. The place of residence is determined by the student's permanent residence visa.
40. Students in bachelor's and integrated studies, who did not take the examination session within the established terms for valid reasons, the scholarship is established after passing the extended session, in accordance with the provisions of the Regulation.
41. A scholarship is not granted to a student who is on academic leave.
42. After resuming studies, the student is granted a scholarship only after passing the examination session, in accordance with the provisions of this Regulation.



43. In the case of maternity leave, confirmed by documents issued by the authorized curative institution, the student who benefited from the scholarship, after resuming studies, receives the scholarship in full amount until the session.
44. In case of temporary loss of work capacity, confirmed by presenting the certificate issued by the qualified medical institution, the scholarship student continues to receive the scholarship during the respective period, except for persons on academic leave.
45. The student transferred from one faculty to another, within the University, benefits from a scholarship from the scholarship fund of the faculty to which he was transferred, under the conditions of these Regulations.
46. Students pursuing two specializations at the same time can benefit from scholarships from the state budget for only one of them. Graduates of higher bachelor's studies pursuing a second specialty or students re-enrolled in studies can benefit from scholarships from the state budget, provided that the number of years in which they benefited from the scholarship does not exceed the number of years of study provided for the duration of studies in the specialty from which he will benefit from the scholarship. Fulfillment of the provision is possible only upon presentation of evidence by the applicant.
47. Scholarship students of various organizations, with the exception of sports ones, do not benefit from a scholarship from the budgetary means of the educational institution.

IV. GRANTING AND PAYMENT OF SOCIAL SCHOLARSHIPS

48. The social scholarship is granted, upon request, to bachelor and integrated higher education students enrolled in places with budget funding, as well as on the basis of a contract with the payment of the fee, who come from socially vulnerable families, depending on the share of the income that belongs to a family member.
49. The following categories of students from bachelor and integrated higher studies can apply for the social scholarship:
 - ◆ with severe and pronounced disability;
 - ◆ physically and sensory impaired;
 - ◆ both parents of whose are disabled or retired;
 - ◆ whose parents participated in the military actions for the defense of the integrity and independence of the Republic of Moldova, in the war in Afghanistan, in the liquidation of the consequences of the accident at the Chernobyl power plant or the soldiers participating in the post-conflict humanitarian operations in Iraq;
 - ◆ from families with three or more children;
 - ◆ families with children.
50. In order to apply for the social scholarship, students from the mentioned categories must present documents certifying their family situation annually or, as the case may be, every semester.
51. The number of social scholarships will constitute 10 percent of the total number of local scholarship students.



52. The amount of the social grant is established by the Government.
53. The nominal list of candidates for the grant of the social scholarship is drawn up by the dean of the faculty, following the analysis of the submitted applications and according to the academic results of the students. The nominal list is approved by order of the rector of the University. The list of documents required to confirm the category is presented in the Annex.
54. The payment of the social scholarship is suspended by order of the rector in the case of the student's expulsion or the liquidation of the case that served as the reason for granting the respective scholarship.
55. Students in bachelor and integrated studies, who benefit from the social scholarship, can also apply for the scholarship, under general conditions.

**V. GRANTING AND PAYMENT OF SCHOLARSHIPS TO STUDENTS IN
BACHELOR AND INTEGRATED STUDIES, TO DOCTORAL STUDENTS IN
MEDICAL EDUCATION WHO STUDY ON A CONTRACT BASIS**

56. Students enrolled on a contract basis with the payment of the study fee can benefit from a study scholarship from the state budget under the conditions of this Regulation.
57. Students who benefit from a scholarship paid by the economic agent, cannot benefit from scholarships granted from the state budget, with the exception of merit scholarships and other forms of material support and social aid, provided by the legislation in force.
58. The merit scholarship, including the Scholarship of the President of the Republic of Moldova, is granted to students enrolled on a contract basis as well, in accordance with the provisions of this Regulation.
59. Bachelor and integrated higher education students and doctoral students from any year of studies, regardless of the average in the admission test or in the previous year of studies, can benefit from a scholarship paid by economic agents who wish to train staff in the University by concluding a contract between the parties.
60. The concluded contract is endorsed by the Rector of the University or his delegate. A copy of the contract is kept for records in the Department of Economics, Budget and Finance of the University.
61. The contract will provide:
 - a) obligations of the economic agent:
 - ◆ to grant the student a scholarship during his studies under the conditions provided by these Regulation;
 - ◆ to provide the student/master's student during the studies, depending on the specifics of the economic agent, the necessary conditions for carrying out specialized internships, as well as for documentation in order to develop the bachelor's/master's/doctorate project/thesis;



- ◆ to establish by mutual agreement with the student/master's student/doctoral student and the University management, depending on his needs, the theme of the bachelor's/master's/doctorate project/thesis;
 - ◆ to ensure the student/master's student/doctoral student's placement after graduation in a position and specialty according to his/her skills, in the unit and locality mentioned in the contract;
- b) the obligations of the student/master's student/doctoral student:
- ◆ to thoroughly prepare for obtaining a high professional qualification;
 - ◆ to work after graduation at the economic agent for the period stipulated in the contract;
 - ◆ to return, in whole or in part, the scholarship received in the event that he does not achieve the performance requested by the economic agent in the professional training process or does not respect the terms of activity at the respective agent, established in the contract.
62. The scholarship based on the contract, granted by the economic agent in accordance with the contractual provisions, will have a monthly amount not lower than the minimum study scholarship provided by the budget for the respective category.
63. The scholarship based on the contract is also paid during the period of medical leave, confirmed by the respective certificate.
64. If the number of students until the completion of the program - wishing to conclude contracts with the same economic agent is greater than the number of scholarships offered, their selection is made according to the criteria established by the economic agent, requesting, if necessary, the competition of the University / faculty.

VI. GRANTING AND PAYMENT OF SCHOLARSHIPS TO DOCTORAL STUDENTS, RESIDENT DOCTORS, CLINICAL FELLOWS AND POST-DOCTORAL STUDENTS

65. Granting of scholarships to doctoral students, resident doctors and clinical fellows is carried out according to the progress obtained in the academic activity, provided that the education plan/study program for one academic semester/year is completed in full, within the established terms.
66. During the summer vacation, full-time doctoral students and postgraduate students benefit from scholarships.
67. The right to the scholarship of the full-time doctoral student, resident doctor and clinical fellow is realized from the date of registration.
68. If the doctoral student enrolled in the full-time program is employed as a university assistant with 25% of the didactic work load, the student also benefits from a scholarship.
69. The doctoral student cannot benefit from the doctoral scholarship during the grace period offered for a maximum of 2 years, if he fails to complete the thesis within the term established according to the doctoral higher studies contract.



70. The doctoral school can grant financial support to doctoral students for carrying out research internships or artistic creation in the country or abroad, at the request of the doctoral student or the recommendation of the doctoral supervisor, by decision of the Doctoral School Council within the limits of the financial resources intended for the doctoral school.
71. In postgraduate education, scholarships for resident doctors and secondary clinical doctors are granted from the state budget.
72. The amount of scholarships for these categories is established by the Government.
73. Resident doctors benefit from a monthly stipend in the established amount, in case of confirmation of actual attendance at studies by the management of the departments to which they are assigned. For this purpose, in the Accounting Management Department, the scholarship unit, attendance tables are presented monthly, signed by the head of the department and the head of studies. In case of unexcused absences, the scholarship is recalculated according to actual attendance.
74. The scholarship of doctoral students, resident doctors and clinical fellows, who did not take the examination session within the established terms for valid reasons, is established after passing the extended session, in accordance with the provisions of the Regulation.
75. Scholarships are not granted to people who are on academic leave. After coming back to studies, the scholarship is granted only after passing the examination session, in accordance with the provisions of this Regulation.
76. In the case of maternity leave, confirmed by documents issued by the authorized medical institution, the person who benefited from the scholarship, after coming back to studies, receives the full scholarship until the session.
77. In case of temporary loss of work capacity, confirmed by presenting the certificate issued by the qualified medical institution, the scholarship holder continues to receive the scholarship during that period, with the exception of persons on academic leave.

VI. FINAL PROVISIONS

78. Citizens of other states, students of the University, are provided with scholarships in accordance with the provisions of the Bilateral Collaboration Protocol.
79. Students in integrated higher studies can benefit from material support, granted for research achievements, for results in extracurricular activities and for sports achievements.
80. Students may be granted material aid, including for medical treatment.
81. The coverage of the financial means will be made from the income obtained from the paid services provided by the University (with the exception of income from study fees).
82. This regulation enters into force from the date of approval by the University Senate.



83. The modification and completion of the Regulation can take place in the situation of modification of the related legal framework, following the same procedure as its approval.
84. The regulation will be made known to the university community by posting it on the University's website.

Coordinated:

Vice-rector for Quality Assurance and integration in education	_____	Olga Cernetchii
Vice-rector for Financial and Administrative Activity	_____	Victoria Cravet
Head of Didactic and Academic Management Department	_____	Silvia Stratulat
Head of the Academic Quality Management Unit	_____	Stela Aduji
Director of the Doctoral School of medical sciences	_____	Olga Tagadiuc
Dean of Faculty of Medicină no.1	_____	Gheorghe Placinta
Dean of Faculty of Medicină no.2	_____	Mircea Betiu
Decan Facultatea de Stomatologie	_____	Ion Lupan
Dean of Faculty of Pharmacy	_____	Nicolae Ciobanu
Dean of Faculty of Residency And Clinical Fellowship Head of the Department of Economics,	_____	Valeriu Revenco
Budget and Finance	_____	Svetlana Lupasco
Head of Legal Department	_____	Tatiana Novac

LIST OF DOCUMENTS REQUIRED TO CLAIM TO THE SOCIAL SCHOLARSHIP

Bachelor and integrated studies students with severe and pronounced disabilities, with physical and sensory impairments, disabled of the first and second degree will present:

- ◆ valid certificate of the Vitality Medical Expertise Council.

Students, both parents of whom are severely disabled or retired, will present:

- ◆ valid certificate of the Vitality Medical Expertise Council/retirement card;
- ◆ certificate of family composition.

Students whose parents participated in the military actions for the defense of the integrity and independence of the Republic of Moldova, in the war in Afghanistan, in the liquidation of the consequences of the accident at the Chernobyl power plant or the soldiers participating in the post-conflict military operations with a humanitarian character in Iraq will present:

- ◆ certificate of the territorial Military Center;
- ◆ ID card issued by the Ministry of Defense;
- ◆ certificate of family composition.

Students from families with three or more children will present:

- ◆ Certificate of family composition, confirming that they are financially supported by their parents.

Students, who come from socially vulnerable families, depending on the share of the income belonging to a family member, will present:

- ◆ parents' annual salary certificate;
- ◆ certificate of family composition.

Family students with children will present:

- ◆ marriage certificate;
- ◆ child's birth certificate.