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Translation from Romanian into English

APPROVED

minutes of the Senate meeting of Nicolae Testemitanu University no. 5/9 of 25.04.2024

REGULATION

on the granting of scholarships and other forms of material support at Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova

I. GENERAL PROVISIONS

- 1.1. These Regulation (hereinafter Regulation) sets up the terms and conditions for granting of scholarships and other forms of material support to bachelor's, master's, integrated, doctoral students and residents studying at *Nicolae Testemitanu* State University of Medicine and Pharmacy of the Republic of Moldova (hereinafter University)
 - 1.2. The regulation is developed based on:
 - ♦ Education Code no. 152 of 17.07.2014:
 - ♦ Government Decision no. 1009 of 01.09.2006 "Regarding the amounts of scholarships, other forms of social aid for students from higher education institutions, students from vocational education institutions and those studying in postgraduate education";
 - ♦ Government Decision no 1007 of 10.12.2014 "For the approval of the Regulation on the organization of higher doctoral studies";
 - ◆ Decree of the President of the Republic of Moldova no. 1641-III of 17.01.2004 regarding the establishment of scholarships of the President of the Republic of Moldova;
 - University Charter registered at the Public Services Agency no.5936 of 31.01.2007;
 - ◆ Regulation on the organization of Bachelor's degree (cycle I) and integrated (Bachelor's and Master) at Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova Moldova (Senate Decision no. 2/2 of 27.02.2020);
 - ◆ Regulation on the conditions for occupying places with budget funding at Public Institution Nicolae Testemitanu State University of Medicine and Pharmacy of the Republic of Moldova (Decision of the Senate no. 4/9 of 27.04.2023).
- 1.3. The granting of scholarships from the state budget represents a form of material support aimed at both social protection and the stimulation of students, master's students, doctoral students and residents, clinical interns and post-doctoral students who study full-time and show progress and appropriate behavior, as well as persons who studying in postgraduate education.
 - 1.4. The university grants the following types of scholarships from the state budget:
 - merit scholarships;
 - study scholarships;
 - individual doctorate scholarships
 - ♦ social scholarships;

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- 1.5. Scholarships are granted within the limits of the scholarship fund allocated from the state budget, established in accordance with the legislation in force.
- 1.6. The amount and the ceiling of the scholarships is set by the Government, depending on the total number of people who are studying with budgetary funding. Taking into consideration that the scholarship candidates of the first year of studies are admitted on the basis of the results of the BAC diplomas, have even higher grades than the students of the second and sixth years and have not yet confirmed their abilities to study medicine and pharmacy, it is established that the students of the first year of studies are granted the scholarship of the third category as for all higher education institutions for the first semester of the academic year, and for the students admitted to studies in the compensatory year for the whole academic year.
- 1.7. Within the established limit, students of the first cycle, students in integrated higher studies, admitted to studies with budget funding and those admitted on a contract basis, with the payment of the tuition fee, who complete them in full, within the established terms, the education plan for one semester/year of studies, obtain passing grades and the set number of credits: 30 for one semester and 60 for one year of studies, can apply for scholarships from the state budget.
- 1.8. First cycle, integrated higher education students, who study on a contract basis with payment of the tuition fee, can benefit from scholarships every semester, depending on the academic results obtained in the ordinary winter session.
- 1.9. When establishing the limit for granting scholarships from the places with budget funding, the University reserved places for students who did not pass the examination session within the established terms for reasons of illness, if these are documented and in cases of mobility. These places are distributed after the first re-examination session, in compliance with the provisions of the regulations approved in the manner set up by the University.
- 1.10. Merit scholarships are established once a year, depending on the academic results of students of cycle I, cycle II and those who are in integrated higher studies in the summer session, starting on September 1 of the new academic year.
- 1.11. Scholarships financed from the state budget are distributed proportionally by faculties, by years of study and specialties/study programs.
- 1.12. Study scholarships and social scholarships are established twice a year, depending on the academic results of students of cycle I, cycle II and those who are in integrated higher studies in the summer and winter sessions, starting on the first of the month following the session of examination.
- 1.13. The social scholarship is granted to students of cycle I, cycle II and students and those who are integrated higher studies upon request, depending on the financial situation of the candidate.
- 1.14. The selection of scholarship candidates is carried out within the faculties of the University. In order to ensure the transparency of this process, representatives of the Association of Students and Residents (ASR) will be involved in drawing up the lists of candidates for scholarships financed from the state budget.

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- 1.15. Granting of scholarships is carried out by order of the rector of the University, based on the proposals of the dean of the faculty.
- 1.16. Scholarships financed from the state budget are paid monthly until the completion of the program, to students of cycle I, cycle II and integrated higher education students, except for the summer vacation.
- 1.17. Students of cycle I, cycle II students and those in integrated higher studies involved in mobility programs, approved by the University Senate, benefit from scholarships. Students involved in mobility programs with financial coverage in the form of grants, which also include the scholarship, cannot benefit from scholarships.
- 1.18. The payment of scholarships financed from the state budget is interrupted from the month following the month in which the student's expulsion order was signed.
- 1.19. The University management can grant social and nominal scholarships, which are made up of funds derived from the provision of paid services and other auxiliary activities, from sponsorships and donations from natural and legal persons, including from abroad.

II. MERIT SCHOLARSHIPS

- 2.1. *Merit scholarships* are awarded to students in cycle I, cycle II, integrated higher studies, who have relevant performance in academic, scientific and extracurricular activities.
- 2.2. The following types of merit scholarships financed from the state budget can be granted at the University:
 - ♦ Scholarship of the Republic;
 - ♦ Government Scholarship;
 - ♦ President's Scholarship;
 - ♦ Nominal scholarship by field (for higher doctoral studies).
- 2.3. The lists of candidates for merit scholarships are approved annually by a Government decision (in the case of the Scholarship of the President of the Republic of Moldova by the Decree of the President of the Republic of Moldova), upon the proposal of the Ministry of Education and Research based on the approach of the University Senate or the Scientific Council of the Consortium.
 - 2.4. Merit scholarships are established annually as follows:
 - ◆ starting with the V semester for bachelor's students, cycle I;
 - in the last two years of studies for students who are completing integrated higher studies;
 - starting with the third semester for higher education students studying in master's programs, cycle II.
- 2.5. The merit scholarships may be awarded to students of the University in the first cycle, second cycle, integrated higher education, who have obtained in the previous year of studies an average grade average in the summer session not less than 9, participate in scientific research activities, conferences, competitions, etc.
- 2.6. Merit scholarships may also be awarded to students in cycle I, cycle II, integrated higher education, first year students who have obtained in one of the last two years of their studies in

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pre-university education distinctions in international school olympiads and were enrolled in higher education outside entrance examination.

- 2.7. Merit scholarship candidates are proposed to the University Senate by the University Councils the Scientific Council of the Consortium by the Council of the Doctoral School in Medical Sciences.
- 2.8. Students in cycle I, cycle II, integrated higher studies, candidates for the merit scholarship, will fill in and submit, in order to participate in the selection competition, a file containing the following:
 - curriculum vitae, which will necessarily include the most relevant extracurricular activities during university studies, the area of interests, skills and competencies;
 - the extract from the transcript approved by the dean of the faculty, indicating the average grade for each semester, including the last session;
 - ♦ letter of recommendation from the Faculty Council/Doctoral School Council (extract from the minutes);
- ♦ letter of recommendation from the University Senate/Scientific Council of the Consortium (excerpt from the minutes);
- copies of the most relevant materials during the studies, certifying the participation in scientific conferences and seminars, competitions, Olympiads, etc.;
- ♦ the list of scientific publications with complete bibliographic data and copies of publications from the last two years of studies;
- for doctoral students, the list of publications during the entire period of studies, patents and copies of documents, attesting to active participation in scientific forums;
- other relevant materials.
- 2.9. Candidate files for merit scholarships, with the exception of the nominal scholarships of Nicolae Testemitanu University, will be submitted to the Ministry of Education and Research within no more than ten days after the end of the summer session, accompanied by a letter signed by the rector of the University and a copy of the recommendation of the University Senate /Scientific Council of the Consortium (extract from the minutes of the meeting of the Senate/Scientific Council of the Consortium regarding the approval of scholarship candidates and their list). The files of doctoral students will be presented in accordance with the methodology approved by the Ministry of Education and Research.
- 2.10. The files accepted for the competition will be examined within the Ministry of Education and Research.
- 2.11. The payment of merit scholarships, with the exception of the Scholarship of the President of the Republic of Moldova, is made within the limits of the budget allocations approved for this purpose and in the manner established by the Government. The Scholarship of the President of the Republic of Moldova is planned and paid by the Ministry of Education and Research.
- 2.12. The cancellation of the Republic Scholarship, the Government Scholarship and the "Gaudeamus" Scholarship, in case of necessity, is carried out by the Ministry of Education and Research, upon the proposal of the University Senate. The cancellation of the Scholarship of the

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President of the Republic of Moldova is done by Presidential Decree.

- 2.13. Students of cycle I, cycle II and integrated higher studies who benefit from a merit scholarship cannot apply for a study scholarship during that period.
- 2.14. The nominal scholarships of the University (scholarship of Nicolae Testemitanu State University of Medicine and Pharmacy, the Senate scholarship and the scholarship "70 years of Nicolae Testemitanu University") represent a monthly allowance granted annually to students of the first cycle, second cycle, integrated higher studies with outstanding academic, scientific and extracurricular performance, from the University's own sources. The amount of these scholarships is fixed at the Government Scholarship level. The list of candidates for merit scholarships is approved by order of the Rector, upon recommendation of the Senate.

III. GRANTING OF THE STUDY SCHOLARSHIP

- 3.1. The scholarship is granted to students of cycle I, cycle II and integrated higher education, who have passed the examination session within the established terms, according to the approved timetable, depending on the academic results obtained.
- 3.2. The list of students of cycle I, cycle II and integrated higher education, candidates for the scholarship, is drawn up by the faculty for each program and year of study, respecting the amount and limit established by the Government of the number of students in each academic group and confirmed by the Faculty Council in the first month after the end of the session examination. The decision of the Faculty Council is approved by order of the rector of the University.
- 3.3. The list of students of cycle I, cycle II and integrated higher education, who are granted scholarships is compiled in descending order of the average grades obtained in the previous examination session (semester average) until the number of approved scholarships is reached. For students of cycle I, cycle II and integrated higher education admitted to the first year, the list is compiled in descending order of the entrance examination average.
- 3.4. The average of the grades obtained in the previous examination session (semester average) will be calculated based on the grades for the course units/modules provided in the education plan for the respective session (semester), including the grades from the internships, with the exception of optional courses (at choice).
- 3.5. In case of coincidence of the grade point average, the following factors will be taken into account: the grade point average of the course units/specialist modules, the student's attendance, participation in extracurricular activities within the University, material situation, participation in voluntary activities, confirmed by supporting documents.
- 3.6. If the conditions presented in the previous point also coincide, priority will be given to students originating from rural areas. The place of residence is determined by the student's permanent residence visa. The place of residence of students who have not attained the age of 20 years and who have not completed the first or second cycle of integrated higher education is determined by the permanent residence visa of their parents.

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- 3.7. Students of cycle I, cycle II and integrated higher education, who did not take the examination session within the established terms for valid reasons, the scholarship is established after passing the extended session, in accordance with the provisions of the Regulation.
 - 3.8. A scholarship is not granted to a student who is on academic leave.
- 3.9. After resuming studies, the student is granted a scholarship only after passing the examination session, in accordance with the provisions of this Regulation.
- 3.10. In the case of maternity leave, confirmed by documents issued by the authorized curative institution, the student who benefited from the scholarship, after resuming studies, receives the scholarship in full amount until the session.
- 3.11. In case of temporary loss of work capacity, confirmed by presenting the certificate issued by the qualified medical institution, the scholarship student continues to receive the scholarship during the respective period, except for persons on academic leave.
- 3.12. The student transferred from one faculty to another, within the University, benefits from a scholarship from the scholarship fund of the faculty to which he was transferred, under the conditions of these Regulations. The student who studies with budget funding, transferred from another institution and students in cycle I, cycle II, integrated higher education studies, transferred from part-time education to full-time education may receive scholarships starting from the semester following the date of passing the exams, with the established differences, provided that the criteria for the award of scholarships are met.
- 3.13. Students of cycle I, cycle II, integrated higher education, pursuing two specializations at the same time can benefit from scholarships from the state budget for only one of them. Graduates of higher bachelor's studies pursuing a second specialty or students of cycle I, cycle II, integrated higher education re-enrolled in studies can benefit from scholarships from the state budget, provided that the number of years in which they benefited from the scholarship does not exceed the number of years of study provided for the duration of studies in the specialty from which he will benefit from the scholarship. Fulfillment of the provision is possible only upon presentation of evidence by the applicant.
- 3.14. Students of cycle I, cycle II, integrated higher education who are scholarship students of various organizations, with the exception of sports ones, do not benefit from a scholarship from the budgetary means of the educational institution.
- 3.15. The amount of scholarships awarded by enterprises and organizations, their number and the merits for which they are awarded shall be determined by the management of the enterprise or organization in agreement with the Senate. The size of the scholarship shall be indicated in the contract concluded between the parties.

IV. GRANTING AND PAYMENT OF SOCIAL SCHOLARSHIPS

4.1. The social scholarship is granted, upon request, to cycle I, cycle II, integrated higher education students enrolled in places with budget funding, as well as on the basis of a contract with the payment of the fee, who come from socially vulnerable families, depending on the share

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of the income that belongs to a family member.

- 4.2. The following categories of students from cycle I, cycle II, integrated higher studies can apply for the social scholarship:
- a) people left without parental care;
- b) people from single-parent families;
- c) people with severe or marked disabilities;
- d) both parents of whose are disabled or retired;
- e) people from families with three or more dependent children;
- f) persons having children;
- g) whose parents participated in the military actions for the defense of the integrity and independence of the Republic of Moldova, in the war in Afghanistan, in the liquidation of the consequences of the accident at the Chernobyl power plant or the soldiers participating in the post-conflict humanitarian operations in Iraq;
- h) persons from socially vulnerable families, according to the share of income that
- i) the monthly income of a family member (with a monthly income below the subsistence minimum set annually by the National Bureau of Statistics).
- 4.3. In order to apply for the social scholarship, students from the mentioned categories must present documents certifying their family situation annually, as the case may be, every semester. The list of documents required to confirm the category is presented in the Annex.
- 4.4. Applicants for social scholarships who do not expressly meet the provisions of item 50 of this Regulation, or who cannot confirm the category of scholarship to which they are applying, at the proposal of Dean of the Faculty, by Order of the Rector, may receive the social scholarship from the University's own resources.
- 4.5. The number of social scholarships will constitute 10 percent of the total number of students of cycle I, cycle II, integrated higher education, local scholarship holders.
 - 4.6. The amount of the social grant is established by the Government.
- 4.7. The nominal list of candidates for the grant of the social scholarship is drawn up by the dean of the faculty, following the analysis of the submitted applications and according to the academic results of the students of cycle I, cycle II, integrated higher education. The nominal list is approved by order of the rector of the University.
- 4.8. The payment of the social scholarship is suspended by order of the rector in the case of the student's expulsion or the liquidation of the case that served as the reason for granting the respective scholarship.
- 4.9. Students of cycle I, cycle II, integrated higher education, who benefit from the social scholarship, can also apply for the scholarship, under general conditions.

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V. GRANTING AND PAYMENT OF SCHOLARSHIPS TO STUDENTS IN CYCLE I, CYCLE II AND INTEGRATED STUDIES, TO DOCTORAL STUDENTS IN MEDICAL EDUCATION WHO STUDY ON A CONTRACT BASIS

- 5.1. Students of cycle I, cycle II, integrated higher education, enrolled on a contract basis with the payment of the study fee can benefit from a study scholarship from the state budget under the conditions of this Regulation.
- 5.2. Students of cycle I, cycle II, integrated higher education, who benefit from a scholarship paid by the economic agent, cannot benefit from scholarships granted from the state budget, with the exception of merit scholarships and other forms of material support and social aid, provided by the legislation in force.
- 5.3. The merit scholarship, including the Scholarship of the President of the Republic of Moldova, is granted to students enrolled on a contract basis as well, in accordance with the provisions of this Regulation.
- 5.4. Doctoral students until the completion of the program, students, cycle I, cycle II, graduate integrated studies, from any year of study, regardless of their average in the entrance examination or in the previous year of study, may conclude contracts with economic agents wishing to train staff in the University, whereby they undertake to work after graduation for the period determined by the contract with the economic agent concerned. The economic agent in turn undertakes to pay the scholarship to the doctoral student until the completion of the program, to the student of cycle I, cycle II, higher integrated studies, in accordance with the performance obtained during the course of the studies, by concluding a contract between the parties.
- 5.5. The concluded contract is endorsed by the Rector of the University or his delegate. A copy of the contract is kept for records in the Department of Evidence and Accounting Management of the University.
 - 5.6. The contract will provide:
 - a) obligations of the economic agent:
 - to grant the student of cycle I, cycle II and integrated higher education a scholarship during his studies under the conditions provided by this Regulation;
 - ♦ to provide the student/master's/doctoral student until the completion of studies, depending on the specifics of the economic agent, the necessary conditions for carrying out specialized internships, as well as for documentation in order to develop the bachelor's/master's/doctorate project/thesis;
 - ♦ to establish by mutual agreement with the student/master's student/doctoral student until the completion of studies and the University management, depending on his needs, the theme of the bachelor's/master's/doctorate project/thesis;
 - ♦ to ensure the student/master's student/doctoral student's placement after graduation in a position and specialty according to his/her skills, in the unit and locality mentioned in the contract;
 - b) the obligations of the student/master's student/doctoral student:
 - to thoroughly prepare for obtaining a high professional qualification;

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- to work after graduation at the economic agent for the period stipulated in the contract;
- to return, in whole or in part, the scholarship received in the event that he does not achieve the performance requested by the economic agent in the professional training process or does not respect the terms of activity at the respective agent, established in the contract.
- 5.7. The scholarship based on the contract, granted by the economic agent in accordance with the contractual provisions, will have a monthly amount not lower than the minimum study scholarship provided by the budget for the respective category.
- 5.8. The scholarship based on the contract is also paid during the period of medical leave, confirmed by the respective certificate.
- 5.9. If the number of students until the completion of the program wishing to conclude contracts with the same economic agent is greater than the number of scholarships offered, their selection is made according to the criteria established by the economic agent, requesting, if necessary, the competition of the University / faculty.

VI. GRANTING AND PAYMENT OF SCHOLARSHIPS TO DOCTORAL STUDENTS, RESIDENT DOCTORS, CLINICAL FELLOWS AND POST-DOCTORAL STUDENTS

- 6.1. Granting of scholarships to doctoral students, resident doctors and clinical fellows and post-doctoral students is carried out according to the progress obtained in the academic activity, provided that the education plan/study program for one academic semester/year is completed in full, within the established terms. The scholarships are granted to doctoral students, resident doctors, clinical fellows, master's students who have passed the session, regardless of the year of study and grade point average.
- 6.2. During the summer vacation, full-time doctoral students and postgraduate students benefit from scholarships.
- 6.3. The right to the scholarship of the full-time doctoral student, resident doctor and clinical fellow and post-doctoral students is realized from the date of registration.
- 6.4. If the doctoral student enrolled in the full-time program is employed as a university assistant with 25% of the didactic work load/norming, the student also benefits from a scholarship.
- 6.5. The doctoral student cannot benefit from the doctoral scholarship during the grace period offered for a maximum of 2 years, if he fails to complete the thesis within the term established according to the doctoral higher studies contract.
- 6.6. The doctoral school can grant financial support to doctoral students for carrying out research internships in the country or abroad, at the request of the doctoral student or the recommendation of the doctoral advisor, by decision of the Doctoral School Council within the limits of the financial resources intended for the doctoral school.
- 6.7. In postgraduate education, scholarships for resident doctors and secondary fellows and post-doctoral students are granted from the state budget.
 - 6.8. The amount of scholarships for these categories is established by the Government.



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- 6.9. Resident doctors benefit from a monthly scholarship in the established amount, in case of confirmation of actual attendance at studies by the management of the departments to which they are assigned. For this purpose, in the Department of Evidence and Accounting Management, the scholarship unit, attendance tables are presented monthly, signed by the head of the department and the head of studies. In case of unexcused absences, the scholarship is recalculated according to actual attendance.
- 6.10. The scholarship of doctoral students, resident doctors and clinical fellows, who did not take the examination session within the established terms for valid reasons, is established after passing the extended session, in accordance with the provisions of the Regulation.
- 6.11. Scholarships are not granted to people who are on academic leave. After coming back to studies, the scholarship is granted only after passing the examination session, in accordance with the provisions of this Regulation.
- 6.12. In the case of maternity leave, confirmed by documents issued by the authorized medical institution, the person who benefited from the scholarship, after coming back to studies, receives the full scholarship until the session.
- 6.13. In case of temporary loss of work capacity, confirmed by presenting the certificate issued by the qualified medical institution, the scholarship holder continues to receive the scholarship during that period, with the exception of persons on academic leave.

VII. FINAL PROVISIONS

- 7.1. Citizens of other states, scholarship holders of the Republic of Moldova, students of the University, are provided with scholarships in accordance with the provisions of the Bilateral Collaboration Protocol. Scholarships are granted to foreign students who have passed the session, regardless of their year of study and grade average.
- 7.2. Individuals studying at the University at all levels of study may be eligible for material support for research achievements, results in extra-curricular and sporting achievements, including the payment of fees for participation in international conferences and congresses, travel expenses, accommodation, etc. They may be granted material aid, prizes, one-off allowances, including in exceptional cases for free medical treatment. The financial means will be covered by income from the University's paid services and other ancillary activities, sponsorship and donations from individuals and legal entities, including from abroad.
 - 7.3. This regulation enters into force from the date of approval by the University Senate.
- 7.4. Amendments and additions to the Regulation may be made in the event of amendments to related legal framework, following the same procedure as its approval.
- 7.5. The regulations will be brought to the attention of the university community by posting on the University website.



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7.6. The deans of faculties are responsible for the correct drawing up of the nominal list of candidates for scholarships, for granting scholarships in accordance with the provisions of this Regulation, for publicizing information on the specific criteria and methodology for granting of scholarships.

Coordinated:	
Vice-rector for Quality Assurance and integration in education	 Olga Cernetchii
Vice-rector for Financial and Administrative Activity	 Victoria Cravet
Head of Didactic and Academic Management Department	 Silvia Stratulat
Director of the Doctoral School of medical sciences	Lilian Şaptefraţi
Dean of Faculty of Medicine no.1	 Gheorghe Placinta
Dean of Faculty of Medicine no.2	 Mircea Betiu
Dean of Faculty of Stomatology	 Oleg Solomon
Dean of Faculty of Pharmacy	 Nicolae Ciobanu
Dean of Faculty of Residency	 Livi Grib
Head of the Department of Economics, Budget and Finance	 Svetlana Lupasco
Head of Legal Department	Tatiana Novac



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Annex

LIST OF DOCUMENTS REQUIRED TO CLAIM TO THE SOCIAL SCHOLARSHIP

First cycle, second cycle, integrated higher education students:

a) left without parental care - will submit:

• original certificate issued by the guardianship and curatorship body, or court judgment, confirming that the student is left without parental care.

b) persons from single-parent families - will submit:

• certificate on family composition, issued by authorized bodies.

c) persons with a severe or accentuated degree of disability – will submit:

• a valid certificate from the Medical Expert Board of Vitality.

d) persons with disabled or retired parent(s) - will present:

- valid certificate of the Medical Expert Board of Vitality /Retiree's license;
- certificate of family composition issued by the authorized bodies.

e) persons from families with three or more dependent children - will submit:

• certificate on the composition of the family, issued by the authorized bodies.

f) persons with dependent child/children - will submit:

- marriage certificate;
- birth certificate of the child.
- g) persons whose parents took part in the military actions for the defense of the integrity and independence of the Republic of Moldova, in the war in Afghanistan or in the liquidation of the consequences of the Chernobyl accident; military-participants in post-conflict military operations of humanitarian character in Iraq will submit:
 - certificate of the Territorial Military Center;
 - ♦ ID card issued by the Ministry of Defense;
 - certificate on family composition issued by the authorized bodies.
- h) persons who come from socially vulnerable families, according to the share of income that (with a monthly income below the minimum subsistence level established annually by the National Bureau of Statistics will submit:
 - annual salary certificate of the parents (certificates from the mayor's office that the parent/parents are not working are not valid);
 - certificate on family composition, issued by the authorized bodies.